



GOVERNMENT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER.....BARPETA

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No. BDM- 15/2023/24-25

Date:- 21/03/2023

NOTICE INVITING QUOTATION

Sealed Quotation affixing non refundable Court Fee of Rs. 8.25 (Rupees Eight & Paise Twenty Five) only are invited from the eligible contractors/ firms for Supply of the following items for the Circle Level Emergency Management Exercise & the same will be received by the under signed in the Office of the Deputy Commissioner, Barpeta up to **2.00 P.M** on **24-03-2023** & open on the same day at **3.00 PM** at the Conference Hall, D.C.'s Office, Barpeta in presence of intending Quotationers or their authorized representatives.

Details of Quotation/ estimates etc may be seen at the DDMA, Barpeta.

If for any reason, the date of receiving / opening of Quotations happen to be an unforeseen Bandh/ declared Holiday, the Quotation will be received/ opened on the next working day at the same specified timings & place.

Schedule of requirement

Sl No	Description	Quantity	Specification	Estimated amount
1	Food Expenditure bed	200 Packet @ @ days	Break Fast, lunch & evening tea	Rs. 300/- per head = Rs. 1,80,000.00
2	Arrangement of venue and Training Halls	Training Hall- 4 Nos	LCD Projector / Sound system, Training materials, Hall decoration	Rs. 40,000.00
3	Transportation Charge	2 Nos of vehicle	2 Nos of vehicle for 3 days within Barpeta Town	Rs. 20,000.00
4	Stationery & Printing	Training Kit -200 Nos	Note Pad & Pen	Rs. 20,000.00
		Certificate-100 Nos	Legal Size	
		Banner 10 Nos	6 feet X 4 feet	
		Poster 10 Nos	2 feet X 2 feet	
		Photography & documentation	Photography / videography	
			Grand Total	Rs. 2,60,000.00

Eligibility Criteria:-

1. Rates are to be quoted inclusive of GST in figures & words legibly.
2. The quotationer shall have to deposit a sum of **Rs.10,000/-** (Rupees ten thousand) in the form of **Bank Draft/ Call deposit** from any Nationalized Bank pledged in favour of **"The Deputy Commissioner, Barpeta"** to be payable at Barpeta as **Security Deposit**, which shall be refundable on satisfactory completion of the assigned job and after the contract period is over. Quotationer should submit the copies of up to date GST Registration/GST Registration/clearance Certificate, Registration Certificate, VAT Certificate, Income Tax Clearance Certificate, PAN Card at the time of purchasing quotation along with the application for acquiring Quotation documents without which no Quotation documents will be issued to them.



3. In case the evaluated bid amounts are found equal, preference will be given to the bidder having more experience on similar nature of works executed earlier.
4. The Deputy Commissioner, Barpeta does not bind to accept the lowest Quotationed rate & reserves the right to reject or accept any tender or to postpone/ cancel/ withdrawn/ modify the works & the process of tender at any time without assigning any reason thereof.
5. The SNIT will form a part of the contract agreement.
6. The contractors / firm will have to supply the items at the venue at due course of time.
7. Payment would be made subject to availability of fund & on production of bills after fixing / installation with due certification by the Technical authority & hand of the institution.
8. Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above.
9. All dispute arising act of or in any way connected with the SNIR shall be deemed to have arisen at Barpeta & part in Barpeta head quarter only shall have jurisdiction to determine the same.

(Aayush Garg, IAS)
Deputy Commissioner
Barpeta

Memo No: BDM-15/2023/24-25-A

Date: 21/03/2023

1. The CEO, ASDMA for information.
2. The DIO, NIC, Barpeta with a request for uploading in District web site.
3. Notice Board of DC's Office, Barpeta.

Addl. Deputy Commissioner
Barpeta