



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER..... BARPETA
(Election Branch)

Address:
Ward No-5, PO-Barpeta, PS- Barpeta
PIN-781301

Contact Details:
Phone No-03665-252129
Email ID: dc-barpeta@nic.in

No. BDD- 05/2024/P.E/B.BOX-2

Date:- 16 /12/2024

SHORT NOTICE INVITING TENDER

Sealed Quotations affixing non-refundable court fee stamp of Rs. 8.25 (Rupees eight & paise twenty five) only quoting rates for greasing, repairing and colouring of Ballot Boxes for Panchayat Election, 2024-2025 are invited from private Firms/Persons under the following terms and conditions.

The Quotation will be received by the District Development Commissioner, Barpeta Election District on behalf of the undersigned during office hour till 2:30 PM up to 20/12/2024 and shall be opened on the same day at 3:00 PM in presence of the quotationers or their authorized representatives.

Terms and Conditions:

1. The Quotations are invited to determine a competitive and reasonable rate for greasing, repairing and colouring etc. of the items enclosed as **Annexure-A**
2. The Quotationers should furnish attested copies of records / documents relating to Registration of PAN, GST, up to date income tax clearance certificate, trade licence, bank details etc. along with the quotation and drop the quotation in the drop box kept in front of District Commissioner Office, Barpeta. Quotations submitted without attested copies of the documents/certificates will be rejected.
3. The intending Quotationers will collect the list of items from Development Branch, O/o the District Commissioner, Barpeta.
4. The firm will have to deposit a earnest money of Rs.10,0000/- in form of demand draft in favour of District Commissioner, Barpeta.
5. The rate should be quoted inclusive of all taxes (including GST).
6. The undersigned reserves the right to accept or to reject all the quotations without assigning any reason thereof.


District Commissioner
Barpeta

Date:- 16 /12/2024

Memo No. BDD- 05/2024/P.E/B.BOX-2(A)


Copy to:-

1. The Secretary , Assam State Election Commission, Dispur, Guwahati-06 for kind information and necessary action.
2. The Commissioner, Panchayat and Rural Development, Assam for kind information and necessary action.
3. The District Development Commissioner, Barpeta for information and necessary action.
4. The DIPRO, Barpeta for information and requested to take necessary action for wide publicity of the said tender.
5. The DIO, NIC, Barpeta for information and necessary action.
6. Notice Board of DC office, Barpeta.


District Commissioner
Barpeta

List of Items

Sl.No	Name of Items	Repairing/replacement	Quantity	Unit Rate(Including GST)
1	2	3	4	5
1	Handle	Repairing	Per unit	
2	Window cover		Per unit	
3	Button		Per unit	
4	Fame for paper seal		Per unit	
5	Bracket		Per unit	
6	Removal of Jam cleaning		Per unit	
7	Oiling & greasing		Per unit	
8	Colouring/Painting		Per unit	
9	Handle	Replacement	Per unit	
10	Window cover		Per unit	
11	Button		Per unit	
12	Fame for paper seal		Per unit	
13	Bracket		Per unit	
14	Lock patty(Paper seal cover on top)		Per unit	
15	Indoor steel washer centre points of upper chiria with lock to hold		Per unit	
16	upper chiria		Per unit	
17	Spring for inside lock		Per unit	
18	Window for paper seal		Per unit	


District Commissioner
Barpeta