



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER : BARPETA.
(Census Branch)

Address :
 Ward No-5, P.O- Barpeta, P.S- Barpeta
 Pin-781301

Contact details :
 Ph No-03665-252129
 Email-dc-barpeta@nic.in
 Date:- 22/05/2026

No. BDD-119/2026/Census-2027/Other/13

SHORT NOTICE INVITING TENDER

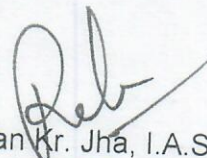
Sealed quotations affixing court fee stamp of Rs. 8.25 (Rupees Eight and Twenty-Five Paise) only are hereby invited from registered/reputed intending local firms/ agency for procurement of IT Equipment in connection with Census'2027, under the following terms and conditions.

The quotations will be received up to **3:00 P.M.** of 30/05/2026 & will be opened on the same day at **4.00 PM** & venue in presence of intending bidders or their authorized representatives. Quotations will have to be deposited in the tender box kept addressed to the Office of the District Commissioner, Barpeta.

Sl. No.	Item Description	Specification/Configuration	Unit Price in INR (Including all Taxes)
1	Laptop with Windows, MS Office, Antivirus etc.	Intel I5 (14 th Generation), 16gb RAM, 1TB Hard Drive, Windows, MS Office and Antivirus	
2	Desktop with UPS with 3-4 hrs backup, Windows, MS Office, Antivirus etc.	a. 24 inch Monitor (Full HD) Intel I3 (14 th Generation), 16gb RAM, 1TB Hard Drive, UPS 1500v Windows, MS Office and Antivirus. / b. 24 inch Monitor (Full HD) Intel I5 (14 th Generation), 16gb RAM, 1TB Hard Drive, UPS 1500v, Windows, MS Office and Antivirus	
3	Laser Printer	Canon LBP6030B Single Function Monochrome Laser Printer/Canon Image CLASS MF3010 Laser Multifunction Printer	
5	Photostat/Xerox Machine	Canon Ir 2006n Photocopier Machine	
6	Scanner Machine	Canon Image FORMULA P-208II/ HP ScanJet Pro 2000 S2 Sheet- Feed Scanner	
7	Projector with Screen	BenQ MX560C XGA Business & Education Projector	Per day hiring

Terms and Conditions

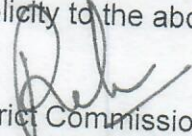
1. The tenders will have to be accompanied by up-to-date GST and Income Tax documents from the competent authority.
2. EMD/Bid Security of Rs. 20,000/- (Rupees Twenty Thousand) only are to be deposited in cash or Bank Draft pledged in favour of District Commissioner, Barpeta.
3. The rate should be quoted inclusive of all taxes.
4. The quotationer must attach photocopies of:
 - i. Firm's Govt. Registration Certificate
 - ii. GST Registration Certificate
 - iii. PAN Card
 - iv. Trade License from MB
 - v. IT Return of last 3 (three) years
 - vi. Bank Account Number
 - vii. GST Return for the last 3 (three) financial years
 - viii. Earlier experience, if any
5. L1 rate for each item will be decided in the tender. All work orders will be issued in L1 rate only. Supply order for each listed item will be given to the bidder who has quoted L1 rate for that particular item.
6. The approved firms/agency must supply the equipment at the Census Branch immediately as and when required, at their own cost.
7. Rates once accepted will not be changed and will remain valid for a period of one year.
8. Payment will be made as and when funds are received.
9. The details of the items can be collected from the Census Branch, O/o The District Commissioner, Barpeta.
10. The Principal Census Officer has the right to accept or reject any or all tenders without assigning any reason thereof and has the right to fix the price of any materials as per prevailing market rate.


(Rohan Kr. Jha, I.A.S)
District Commissioner

& Principal Census Officer, Barpeta
Date: 22/05/2026

Memo:- BDD-119/2026/Census-2027/Other/ 13-A
Copy to:

1. The Director, Directorate of Census Operation, Assam, Amingaon, Ghy-31 for favour of kind information
- ✓ 2. The DIO, NIC, Barpeta. He is requested to upload SINT in District Website.
3. The DIPRO, Barpeta is directed to give widespread publicity to the above tender.


District Commissioner
& Principal Census Officer, Barpeta